

# EX-COUNCIL FLAT SURVIVAL KIT

## 15 tips - read them now.

### If you are buying an ex-council flat, please read this now.....

1	<p>You should bear in mind when assessing the value of the property that there is a general prejudice against "ex-council" property which operates to deflate the resale value of property which was once owned by the council. The extent to which the resale price is deflated is often related to how many other properties in the same block or estate are still occupied by council tenants.</p> <p>The resale value can also be affected by the potential for major works of refurbishment.</p>
2	<p>Service charges for right to buy properties can be very high. Councils are not always very efficient at managing properties and you may find your property lumped in with other properties where costs are higher.</p>
3	<p>Remember that you are usually responsible to pay towards the cost of repairs to the whole building. There are some exceptions, but if the property is renovated you may find yourself with a vary large bill.</p>
4	<p>Most local councils are transferring their housing stock to housing associations or other "registered social landlords". These new landlords are not commercial concerns, but they are able to get access to funding from the Housing Corporation and other sources to pursue large and expensive refurbishment projects. Council tenants don't have to pay towards these projects; most leaseholders do. Sometimes the costs are capped, sometimes not. Purchasers from council tenants are unlikely to get any protection.</p>
5	<p>We always advise that you have a proper survey done of the property by an independent surveyor. Your survey is vitally important. Do not try to cut corners with it by going for the cheapest option, which is not really a survey at all, but a valuation for your lender, which does not protect you at all.</p> <p>A good survey should inform you about what you need to do to your property. Do not forget, that your survey should assess the condition of parts of the property for which you will be liable to pay towards under the lease (see 3 above) and assess the potential for major works.</p>
6	<p>Never sign anything or hand over any money now. You may pay a deposit to a recognised estate agent providing it is refundable.</p>

### When you arrange your mortgage...

7	<p>Look very carefully at the deal offered.</p> <ul style="list-style-type: none"><li>• If you are getting a 'discount rate', or a 'cash-back', how long will you have to stay with that lender?</li><li>• Will you be tied to a high rate for a certain period?</li><li>• What sort of penalty will you have to pay if you sell early or want to remortgage?</li></ul> <p>Also please make sure:</p> <ul style="list-style-type: none"><li>• That the mortgage you are applying for is the right one for what you want to do with the property. Don't apply for a residential mortgage if you are intending to let it.</li><li>• That the offer applied for can be afforded by you not just today, but in the future if rates go up.</li></ul>
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8	If you are offered an endowment mortgage, ask for full details of the expected return, in writing. Also ask for estimates of the 5 and 7 year surrender values as these are the most common intervals before sale. Ask about the respective advantages of repayment, endowment, pension and other sorts of loans.
9	Make sure you know what charges will be charged by your Lenders. The following may apply:
a.	Penalties for paying off the mortgage early.
b.	High loan to value charges.
c.	Loan arrangement charges. These can be very high indeed and can make an attractive rate really rather unattractive.
d.	Transfer charges. Banks usually charge for sending money by electronic means to our account.

### **Generally - keep your eyes open.**

10	Tell us about..																
a.	Vacant sites near the property, or boarded up properties which might be developed.																
b.	Council notices stuck on lamp-posts indicated changes in parking arrangements or potential developments.																
c.	Trees very near the property.																
11	Think about nearby properties as well as the one you are buying. Do they have the potential to "grow" extensions or be developed in some way which might impact on your enjoyment of your property? Just because an application might not have been made, it does not stop one being made, and local planning authorities only have limited grounds for refusing applications.																
12	If something comes up which you are not sure about, ask. Never assume that 'it will be OK'.																
13	Keep us informed about things that happen. We welcome being told about how your survey went, and if you have any problems with any aspect of the transaction we will try to guide you.																
14	Use the Internet. There is a lot of information on the Internet, some of which is useful, and some of which is not! Here are some sites which we think are worth looking at before you buy:																
	<table border="1"> <tr> <td><a href="http://www.upmystreet.co.uk">www.upmystreet.co.uk</a></td> <td>Just enter the postcode of the property you are hoping to buy and up pops quite a lot of information</td> </tr> <tr> <td><a href="http://www.voa.gov.uk">www.voa.gov.uk</a></td> <td>Valuation Office. Contains details of council tax and business rates for every property in England and Wales.</td> </tr> <tr> <td><a href="http://www.homecheck.co.uk">www.homecheck.co.uk</a></td> <td>You can get free information about the environment in and around your property, from the company who provide our fuller environmental searches.</td> </tr> <tr> <td><a href="http://www.iammoving.com">www.iammoving.com</a></td> <td>This site will take away some of the burden of notifying people that you have moved.</td> </tr> <tr> <td><a href="http://www.maps.google.com">www.maps.google.com</a></td> <td>Use Google Street View to go on a virtual tour of your new neighbourhood. You never know what you might find!</td> </tr> <tr> <td><a href="http://www.zoopla.com">www.zoopla.com</a> &amp; <a href="http://www.mouseprice.com">www.mouseprice.com</a></td> <td>House price comparison sites</td> </tr> <tr> <td><a href="http://www.tfl.gov.uk">www.tfl.gov.uk</a></td> <td>Check out local transport links</td> </tr> <tr> <td><a href="http://www.ordnancesurvey.co.uk">www.ordnancesurvey.co.uk</a></td> <td>Links to maps.</td> </tr> </table>	<a href="http://www.upmystreet.co.uk">www.upmystreet.co.uk</a>	Just enter the postcode of the property you are hoping to buy and up pops quite a lot of information	<a href="http://www.voa.gov.uk">www.voa.gov.uk</a>	Valuation Office. Contains details of council tax and business rates for every property in England and Wales.	<a href="http://www.homecheck.co.uk">www.homecheck.co.uk</a>	You can get free information about the environment in and around your property, from the company who provide our fuller environmental searches.	<a href="http://www.iammoving.com">www.iammoving.com</a>	This site will take away some of the burden of notifying people that you have moved.	<a href="http://www.maps.google.com">www.maps.google.com</a>	Use Google Street View to go on a virtual tour of your new neighbourhood. You never know what you might find!	<a href="http://www.zoopla.com">www.zoopla.com</a> & <a href="http://www.mouseprice.com">www.mouseprice.com</a>	House price comparison sites	<a href="http://www.tfl.gov.uk">www.tfl.gov.uk</a>	Check out local transport links	<a href="http://www.ordnancesurvey.co.uk">www.ordnancesurvey.co.uk</a>	Links to maps.
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	<a href="http://www.old-maps.co.uk">www.old-maps.co.uk</a>	Links to historical maps.
	Your local council website	Worth checking, as many have search facilities to find out about local planning applications.
15	If you want to find out who supplies gas or electricity to a property: <ul style="list-style-type: none"> <li>• For Gas, call 0870 608524</li> <li>• For Electricity call 0845 6000102 option 4</li> </ul>	

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## WHAT HAPPENS NEXT!

**This is a guide to what you can expect to happen in your Conveyancing Transaction.**

Time	Things you do.	Things done by the Your Solicitor	Things done by the Seller's Solicitor	Things done by others.
<b>Early Stages</b>	Make an offer via Estate Agents (if any), and instruct your Solicitor. Sends Solicitor a cheque to cover Search Fees (normally £400).	Sends you an estimate of fees on request.	Apply for Seller's Deeds. Writes to your Solicitor.	Seller instructs Solicitors. Estate Agents notify all parties of sale.
		Writes to Seller's Solicitor with Property Information Forms for Seller to fill in, asking questions about the property.		
<b>Sorting out money</b>	Apply for Mortgage and arrange for Survey.	Sends off Local Search and other necessary searches.	Obtains Deeds and sends copies, together with draft contract, to your Solicitor. Asks Seller to fill in Property Information Forms. Writes to Landlord (if leasehold) asking for up to date copies of insurance and service charge accounts.	Lender does survey, as does your surveyor, if different.
	Send Survey report to Solicitor. Sort out any conditions attached to the Mortgage, such as insurance, extra reports, etc.	Receives draft contract and raises any extra questions. Approves contract. Alerts you to any legal problems.	Sends Property Information Forms to your Solicitor, answers any outstanding	Mortgage Offer issued by Lender and sent to your Solicitor
<b>Getting ready</b>	Start thinking about what date you would like to move.  Provisionally book removals.	Prepares reports on: <input checked="" type="checkbox"/> Title to the Property <input checked="" type="checkbox"/> The Lease Planning Search <input checked="" type="checkbox"/> The Contract <input checked="" type="checkbox"/> The financial implications of the sale.	Sends contract to Seller for signing.	Local Search returned by Local Authority.
<b>Doing the exchange</b>	You read report and sign Contract, after asking any questions. You pay a deposit (usually 5-10% of the price) to your Solicitor. Usually, you sign the mortgage in the presence of your Solicitor at this point.	Solicitor gets in touch with Seller's Solicitor and agrees a date for completion.  When everything is agreed, contracts are exchanged on the telephone.	Checks on completion date.	
		Deposit and contract sent to Seller's Solicitor.	Contract sent to your Solicitor.	

<b>Preparing for completion</b>	<p>Finalise removal arrangements.</p> <p>Attend your Solicitor's office and sign final papers, bringing proof of identity.</p>	<p>Prepare final papers, and accounts.</p> <p>Send draft transfer deed to Seller's Solicitor for approval, with completion arrangement questions (Requisitions)</p> <p>Apply to Lender for mortgage money.</p> <p>Make final Searches at Land Registry and in order to check that Buyer is not bankrupt!</p> <p>Completes SDLT Return.</p>	<p>Approve transfer Deed and have it signed by Seller.</p> <p>Find out how much money is owing on Seller's Mortgage.</p> <p>Answer Requisitions and provide a Completion Statement.</p>	
<b>Completion nears</b>	<p>Pay any money due to finance the transaction so that it is in your Solicitor's hands in time to be cleared for completion.</p> <p>Finish packing.</p>	<p>Check that all is in order.</p>	<p>Make sure that everything is ready for completion.</p>	
<b>The Big Day</b>	<p>Telephone Solicitor at mid-day to check all has gone well.</p> <p>Collect keys and move in.</p>	<p>Send purchase money by Bank transfer to Seller's Solicitor.</p>	<p>Release keys.</p> <p>Pay off Seller's Mortgage.</p> <p>Send Deeds to Buyer's Solicitor.</p> <p>Send rest of money to Seller.</p>	<p>Seller moves out and makes sure that a set of keys is with the Estate Agents</p>
<b>Afterwards</b>	<p>You live happily ever after....</p>	<p>For us, there's still loads to do,</p> <p>Pay any Stamp Duty land Tax which needs to be paid.</p> <p>Apply to the Land Registry for registration of your title.</p> <p>Tell your new Landlord (if leasehold) that you have bought the property.</p>	<p>When form of receipt and discharge for the Seller's Mortgage is received, send it off to your Solicitor.</p>	
<b>When your title is registered</b>		<p>Send you a copy of your title deeds.</p> <p>Send the original Deeds to your Lender.</p>		
<b>And finally...</b>		<p>Keep file for 10 years in case there are any queries.</p>		